MYOB EXO Electronic Timeclocks

MYOB EXO Timeclocks are the ultimate in time and attendance management.

The MYOB Electronic Timeclock provides a magnetic swipe card and/or biometric fingerprint interface with your time capturing system (such as EXO Time and Attendance), improving the accuracy of your time costing and significantly reducing the potential for so-called time theft.

The Timeclock works as a networkable device, allowing multi-user access from multiple PCs. Add to this the biometric reader, which reads a static imprint of your employee’s fingerprint, and your business will improve time capturing processing, which in turn improves payroll data capture. Keypads and barcode readers can also be connected to the system for any additional data entry required for job costing, while networking allows for remote data access where required.

Key Features

- Eliminates ‘time theft’ by confirming user identity
- Flexible enough to handle different roles/shifts/tolerances
- Fully compatible with MYOB EXO Time and Attendance for seamless data processing
- Ability to set the rules of each employee
- Built-in keypad or off the shelf barcode scanner allows employee input
- Fully networkable for multi-user access
- Reduces error rate to a negligible range
- Major time saving on traditional punch clock operations

MYOB EXO Timeclocks are sophisticated, yet easy to use, they provide greater efficiency and accuracy and virtually eliminate ‘time theft.’

Simply choose the model that suits your company’s requirements best.

Standard Timeclock

The standard Timeclock uses magnetic swipe cards to identify the employee. It is fully compatible with MYOB EXO Time and Attendance and allows you to job cost using the built-in key pad or by adding a barcode reader.

Biometric Reader

MYOB’s Biometric Reader was created to speed up and simplify clocking processes. The reader provides fast, reliable, user-friendly finger reading, with just one touch of the sensor. It’s that easy.

MYOB’s Biometric Reader is a silicon-based, direct contact capacitive reader and uses the world’s leading fingerprint authentication algorithm. The international award-winning storage algorithm produces the industry’s fastest one-to-one and one-to-many image matching speed. Biometric Readers do not store fingerprint images, they store special fingerprint locations known as minutiae points that make a fingerprint unique, along with information on how these locations are related to each other. These special points are stored in MYOB’s leading-edge biometric template database.

The entire process from reading and verification to unique indentification.
MYOB’s advanced biometric system can register multiple fingers for each employee as well as multiple samples of the same fingers. This allows for excellent identification, even for individuals with damaged or partial fingerprints. The Biometric Reader offers two types of identity validation:

Identification: Recognises individuals by searching the biometric template database for matches. This sophisticated system conducts a one-to-many comparison to establish the identity of the individual.

Verification: This combines the power of the biometric identification above in order to verify that the person swiping a clock card, or keying an employee code into the clock is the correct individual. This is known as a one-to-one comparison. The Biometric Reader has a specially designed finger guide to correctly position the finger onto the sensor. This provides consistent finger placement and more reliable verification.

User Benefits
- The large LCD display on the clocks shows the current date and time along with the employees’ card number when it is swiped
- A built-in menu on the clock is used for changing common features such as time and date if required
- A built-in bell table can ring a break bell unlimited times, varying day by day over seven days
- All parts are readily available and there is a two-year warranty on all clocks
- Ability to have employees clock for paid breaks such as morning tea or ablution breaks
- Ability to auto poll (automatically download the data from the clocks)
- Built-in daylight savings capability
- Clock can be used as an employee bulletin board with messages displayed when the employee swipes their card
- Clock can be used for dept transfers and/or job costing functions via an add-on laser, barcode scanner or keyboard.

Technical Specifications
- Stores up to 5000 transaction records
- Biometric Reader can store up to 1000 users
- The Timeclock operates on a 9 volt power pack
- The Timeclock has a built-in battery backup for data and the main clock chip. This means the Timeclock can be turned off for up to 3 months and it will hold its data and the current date and time
- Optional 12 hour back up batteries are available to allow for continued operation in the case of a power outage (capacity reduced if bio reader is fitted)
- The Timeclock uses a magnetic swipe card (Hico) which cannot be demagnetised
- The Timeclock display is “backlit” so it can be seen in dark environments
- Construction is a strong metal case
- Communication between the PC and the Timeclock is handled via TCP/IP
- Remote Timeclocks can be communicated with via a modem without the need for a local PC

Biometric Reader general specifications
- Sensor Type: silicon-based capacitive sensor
- Sensor Contact Method: Direct contact
- Resolution: 508 dpi
- Enrolment Time: < 1 second
- Verification Time: < 1 second
- Sensing Area: 12.8 x 18mm
- User Fingerprint Capacity: 950
**Additional modules to enhance your business**

If you are interested in a more flexible business management solution for your larger, more complex business and have some very specific industry requirements, we can help.

MYOB Enterprise Solutions contains a series of additional modules that can be purchased and integrated to form a complete business management solution.

Additional Modules available in the EXO Employer Services Suite to enhance your business system include:

- MYOB EXO Payroll
- MYOB EXO Time and Attendance
- MYOB EXO Timesheet
- MYOB EXO Employee Information
- MYOB EXO Timeclocks
- MYOB MyStaffInfo
- MYOB EXO Health and Safety*
- MYOB EXO Assist*
- MYOB EXO Business (ERP)

*Available in New Zealand only.

**More information**

To find out more or to organise a demonstration of MYOB EXO Payroll and Employer Services, please contact MYOB Enterprise Solutions on the details below:

**AUSTRALIA**
Call 1300 555 110
Email exo@myob.com.au

**NEW ZEALAND**
Call 0800 696 239
Email exo@myob.co.nz
Web www.myob.co.nz/enterprise
MYOB EXO PC Clock
Track your employees’ time and attendance the easy way

PC Clock can be used by staff at remote branches or within separate departments. Staff simply record their start and finish times, which PC Clock then provides to MYOB EXO Time and Attendance.

Key Features
• Substantial savings in time and cost – minimises time theft
• Greater accuracy – no more paper based timesheets
• Easy to use, intuitive interface
• No need to purchase time-keeping hardware. Can be run by unlimited number of remote sites or departments
• Runs from any PC – networked or standalone
• Unlimited number of PC Clocks – Reduces time spent transferring pay period data into payroll
• Imports pay period files from different sites simultaneously
• Automatically consolidates all information – Integrates with MYOB EXO Time and Attendance so ‘rules’ are automatically applied

Information at your fingertips
PC Clock tracks the actual time spent by cost centre and imports pay-period files from different sites simultaneously. Pay information can also be checked by supervisors on site. A range of reports are available, so you can review captured clockings before they are posted to MYOB EXO Time and Attendance.

Harness the power of your payroll
PC Clock integrates with MYOB EXO Time and Attendance so the captured data can be automatically used to calculate hours worked, overtime, statutory days and allowances. There are no manual calculations and once checked, the data is transferred directly to MYOB EXO Payroll. It’s that easy.
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MYOB EXO Timesheet Module

Manage your staff timesheets from one central location. Reduce the workload of your payroll staff at head office.

MYOB EXO Timesheet takes the accumulated payroll information from various remote electronic time-capturing sites and loads it directly into EXO Payroll, saving staff from having to re-enter data. The information can also be loaded into EXO Time and Attendance, automatically calculating hours worked, relevant loadings and allowances.

Key Features
- Capture start and finish times or total workload
- Remote timesheet capture
- Greater accuracy – no need for laborious paper based timesheets
- Extremely easy to use with intuitive interface
- Automatically update all employee pay period changes for greater accuracy
- Create batches without opening a current pay
- Pre-process batches in advance
- Unlimited number of timesheets and remote sites
- Detailed reporting at site
- Integrates with other MYOB EXO Employer Services modules

The workload on payroll staff is reduced because less time is spent keying in data and dealing with queries or disputes over data authenticity. More importantly, the time saved can be spent collating and approving the final results and producing reports for management.

Capture timesheet information in your payroll

MYOB EXO Timesheet is a PC based module that integrates with MYOB EXO Payroll and MYOB EXO Time and Attendance. All your timesheet information is collated and imported into MYOB EXO Payroll, reducing the need for double entry.

Save time by processing pays from remote sites at a central location.

MYOB EXO Timesheet allows companies with more than one site to process their pays from one central location, based on start and finish times sent electronically from individual branches. Information on remote sites can be easily created from head office, including employee and maintenance details.
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More information

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